



## Wisconsin Shares Participation Contract

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m), Wisconsin Statutes].

The YoungStar Quality Rating and Improvement System is designed to improve the overall quality of child care programming in Wisconsin.

Programs that receive Wisconsin Shares Child Care Subsidy will be required to participate in YoungStar. Completion of the information included within this Wisconsin Shares Contract is a requirement for participation in YoungStar. This contract is for a two (2) year period, which may be renewed.

Name – Program		Provider Number
Location Number	Facility Number (if applicable)	
Name – Director		
Name – Contact Person (If different from Director)		
Address – Contact Person (Street, City, Zip Code)		
Telephone Number – Contact Person	Cell Phone Number – Contact Person	
Email – Contact Person		
Licensed Capacity	Number of Classrooms (if applicable)	
Number of Children for Which Wisconsin Shares Reimbursement is Currently Received		

### Child Care Program Responsibilities

☐ Yes ☐ No If your program is not currently serving children receiving Wisconsin Shares, are you willing to care for children in the future for which Wisconsin Shares Child Care Subsidy Program reimbursement would be made?

I agree to comply with all requirements spelled out in the Child Care Authorization form, including: reporting actual hours of attendance for all authorized children in care; immediate notification that a child is no longer attending my program upon becoming aware of change in attendance; caring for no more children than regulation rules allows, including private pay and subsidized children.

I further agree that I will refrain from making any misrepresentations of my YoungStar rating.

As a child care program receiving Wisconsin Shares, I agree to collect all child care co-payments.

I, \_\_\_\_\_ agree to follow all Wisconsin Shares Child Care Subsidy Program attendance reporting requirements, including accurate and timely reporting, as indicated in the Wisconsin Shares Child Care Policy Manual: <http://dcf.wisconsin.gov/childcare/wishares/manual.htm>, Wisconsin state statutes and Administrative Rules and Operations Memo. I have read and agree to follow policies as indicated in the Wisconsin Shares Subsidy Policy Guide for Child Care Providers. As a child care program provider I agree to record actual arrival and departure times and maintain these records in an accessible format for later possible review.

**SIGNATURE** – Person in Charge of Program: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
(Effective Date)